

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

September 7, 2021

Call to order by Board President

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro

Charles Pallas

Matthew Vaccaro

Members Absent: James Campbell

Edmond Monti

Also Present: James Knipper, Acting Superintendent

Laurel Spadavecchia, Business Administrator/Board Secretary

Dana Genatt, Director of Curriculum and Instruction

Connor Kimmel, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of August 24, 2021, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Matthew Vaccaro

Seconded: Charles Pallas

Action taken: 3 Ayes. 2 Absent. Motion Approved.

- Acceptance of Correspondence

1. State of New Jersey Department of Agriculture approval letter for the online meal application for School Year 2021-2022 – Attachment 1.2

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 3 Ayes. 2 Absent. Motion Approved.

- Superintendent's Report - Attachment 1.3

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 3 Ayes. 2 Absent. Motion Approved.

Mr. David Vaccaro asked the district to determine what percentage of parents will be able to attend Back to School Night virtually. Mr. Knipper responded that last year's attendance in the virtual event was exceedingly good and hopes for a good turnout this year as well. Mr. David Vaccaro suggested the district inform the parents well in advance of the date, to which Mr. Knipper stated he will reach out to inform the parents several times prior to the event.

Mr. Pallas asked how often the YMCA held their sessions to which Mr. Knipper replied that the YMCA is in session Mondays-Fridays from 3:00 pm – 6:00 p.m. and that it was just made available to First and Second graders this year at a nominal cost. Mr. Pallas asked if a supervisor had to be present, and Mr. Knipper replied that the YMCA staff holds the appropriate supervisory certificates. Mr. Pallas also asked if students are carried under the district's student accident insurance policy, to which Mrs. Spadavecchia informed the Board that the YMCA has their own student liability insurance coverage and reports any claims that may occur during their sessions.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 3 Ayes. 2 Absent. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for August 2021 for a total of \$34,990.32 –Attachment 2.1

2. Resolved to approve the Check Register for the month of August 2021 for \$454,098.93 - Attachment 2.2

3. Resolved to approve the Payroll Check Register for August 31, 2021 for \$59,813.48 to include \$36,998.05 in Summer Savings Payroll plus \$54.99 in interest – Attachment 2.3

4. Resolved to renew the Teaching Strategies for Early Childhood Distance Learning Solution Bundle 2 for the 2021-2022 school year–Attachment 2.4
5. Resolved to charge the following salary amounts to the 2021-2022 ESEA Title I grant for the provision of Basic Skills instructional services:

	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Kathleen Kinsella	\$13,814	\$6,216	\$20,030
Martha Morales	\$41,443	\$18,650	\$60,093
<u>Instructional Supplies</u>			\$ 319
			\$80,442

1. Resolved to charge Motion to charge the following amounts to the 2021-2022 Preschool Education Aid (PEA) grant:

Employee	Position	Salary
Kathleen Reilly 20-218-100-101	Teacher	\$101,300
Allison Cuccarese 20-218-100-101	Teacher	\$58,240
Lauren Barnaba 20-218-100-101	Teacher	\$51,145
Jaime Migliorino 20-218-100-106	Aide	\$21,854.50
Melanie Vocaturo 20-218-100-106	Aide	\$22,455.50
Amanda Mulvaney 20-218-100-106	Aide	\$20,600
Kathleen Kinsella 20-218-200-176	(.5)Master Teacher	\$56,438
Dana Genatt 20-218-200-102	Director of Curriculum	\$8,240
James Knipper 20-218-200-103	Superintendent	\$13,800
Susan Lacey 20-218-200-105	Secretary	\$4,940
Alyssa Spitaleri 20-218-200-105	Secretary	\$4,476
Rafaele Accetta, Ryan Jones, Stefano Cirillo 20-218-200-110	Custodian	\$4,500
Employee Benefits 20-218-200-200		\$148,470

Transportation 20-218-200-511		\$61,000
Instructional Supplies 20-218-100-600		\$15,436
Purchased Professional 20-218-100-321		\$25,000
Total PEA Allocation: Less Transfer from General Fund: PEA Grant		\$617,895 <u>(68,655)</u> \$549,240

3. Policy None.

Motion:

Seconded:

Action taken:

4. Personnel

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 3 Ayes. 2 Absent. Motion Approved.

1. Resolved to approve as Nicole Meli as Substitute Teacher for the 2021-2022 school year effective September 1, 2021.
2. Resolved to approve Susan Sartoga as Part-Aide School Aide at an hourly rate of \$15.38 for the 2021-2022 school year.

5. Curriculum

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 3 Ayes. 2 Absent. Motion Approved.

1. Resolved to approve the following workshop:

Destination	Date	Cost
Bergen County Association of School Business Officials Monthly Meeting Schedule ~ Laurel Spadavecchia	9/23/21 10/21/21 11/18/21 12/2021 TBD 1/20/22 2/17/22 3/17/22 4/21/22 5/19/22 6/22 TBD	No Cost

6. Facilities
 Motion: Matthew Vaccaro
 Seconded: Charles Pallas
 Action taken: 3 Ayes. 2 Absent. Motion Approved.
 1. Resolved to approve the Cintas Fire Protection Service Report and Site Survey Report – Attachment 6.1
 2. Resolved to approve the List of Items Being Discarded – Attachment 6.2
7. Old Business None.
 Motion:
 Seconded:
 Action taken:
8. New Business None.
 Motion:
 Seconded:
 Action taken:
9. Information Items
 Mr. David Vaccaro noted that at the last Board meeting a discussion was held regarding the ESSER III grant application and the list of priorities for the use of funds. Mrs. Spadavecchia reached out to DMR Architects and obtained a rough estimate of the costs involved in upgrading the air conditioning system. He will also contact DMR Architects to discuss the technical aspects of the project and all information will be reported back to the Board at the September 21, 2021 board meeting.
- Mr. David Vaccaro also announced that the September 11 Ceremony will be held at Borough Hall at 10:00 a.m. on September 11, 2021.
10. Discussion Items None.
11. Public Comments None.
 Open: 6:45 p.m.
 Closed: 6:46 p.m.
12. Adjournment at 6:47 p.m.
 Motion: Matthew Vaccaro
 Seconded: Charles Pallas
 Action taken: 3 Ayes. 2 Absent. Motion Approved.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia, Business Administrator/Board Secretary